

GOVERNMENT OF ASSAM
FINANCE (ESTT.-A) DEPARTMENT
DISPUR, GUWAHATI- 781006.

No. FEG.14/95/40,

Dated, Dispur, the 29th January, 2018.

OFFICE MEMORANDUM

Sub : Extension of joining time.

Ref : 1. O.M. No. FEG. 14/95/7, dated 15-06-1995.
2. O.M. No. FEG.14/95/8, dated 24-02-1997
3. O.M. No. FEG. 14/95/12, dated 24-12-1997.
4. O.M. No. FEG. 14/95/24, dated 09-09-2004
5. O.M. No. FEG14/95/37, dated 20-08-2008
6. S.R. 2 under F.R. 7, S.R. 146 under F.R. 106 and
item 14 of Appendix 2 to the F.R. & S.R.

Admissibility of joining time on transfer from one post to another has been laid down in S.R.139 of F.R.s & S.R.s. Accordingly, the maximum joining time admissible under normal course is 30 days.

2. Finance Department, however, receives a number of proposals from almost all the Administrative Departments for granting extension of joining time beyond admissible limits fixed under the provision of FRs and SRs. On scrutiny, it is found that such proposals attributed mostly to the following reasons:-

- (i) Frequent modification of transfer/posting orders and non issuance of modified order timely by Administrative Departments/ for not handing over charges by the officers to be relieved.
- (ii) Non issuance of posting orders timely by the Departments on return or reversion of the officers from training/higher studies/ deputation.
- (iii) Willful non compliance of Government transfer /posting orders by the concerned officers defying Government directives issued from time to time on the subject and also the provisions of the Assam Civil Service (Conduct) Rules, 1965.

3. During the period of joining time, the officers do not perform any duty and hence, extension of joining time beyond the permissible limit, sometimes for months together, means payment of pay and allowances without performance of any duty. Such delays in joining to or handing over charge of the post also affect the interest of public services. Administrative Departments, however, as a routine manner propose extension of joining time without proper examination of the case inspite of having clear provision under F.R. 108. Even in case where promotion of the concerned officers is also involved, Departments propose higher pay scale retrospectively by way of granting joining time against the spirit of F.R. 107. Such process of allowing joining time extension beyond the permissible limit of 30 days results in wasteful and infructuous expenditure from the State exchequer and therefore, this should be stopped forthwith. Keeping the position in view, all Administrative Departments are requested not to modify transfer/posting orders frequently on simple pretext of the officers. When such modification is extremely necessary, in remote cases, in exigencies of public services, it is urged upon all Administrative Departments to arrange issuance of modified order immediately to facilitate the officer to join the new place of posting within the stipulated 30 days time so that the actual spirit of the rules governing the grant of joining time as embodied in the F.R.s and S.R.s is not violated. Further, in case of posting of an officer either on return from higher studies or on reversion from deputation, the concerned Department should issue posting order immediately so that the officer can resume his duties within the stipulated 30 days time.

However, in cases where promotion is involved and joining time is allowed, in such cases pay of the officer concerned will be governed strictly by the provision under F.R. 107. Detailed instructions in this regard have been issued vide O.M. No. FEG. 14/95/7, dated 15-06-1995.

4. It was also laid down therein that Finance Department would not entertain any proposals for joining time under the provision of S.R. 146 beyond the aforesaid period where general spirit of the rule is violated.

5. Further instructions/clarifications in the matter have been issued by the Finance Department from time to time.

6. Pursuant to the decision of the Cabinet dated 28-03-2008 and in partial modification of the O.M. No. FEG. 14/95/24, dated 09-09-2004, Finance Department, vide O.M. No. FEG.14/95/37, dated 20-08-2008, issued the following procedures.

1. All Administrative departments of the Government of Assam will continue to exercise full power to extend joining time subject to the prescribed maximum of 30(thirty) days as at present.
2. In cases of proposals for extension of joining time beyond 30 (thirty) days and upto one year i.e. 365 (three hundred sixty five) days Administrative Departments will take action as per approval/ orders of the Chief Secretary to the Government of Assam after obtaining views in the matter from the Finance Department.
3. In cases of proposals for extension of joining time beyond one year i.e. 365 (three hundred sixty five) days, the Administrative Departments on being satisfied, may approach the Cabinet for approval including fixing responsibility for the delay caused and incorporating the same in the Cabinet Memorandum.

7. Now, in pursuance of the decision of the Cabinet dated 17-10-2017, and in partial modification of the O.M. No. FEG. 14/95/37, dated 20-08-2008, Finance Department further lays down the following provisions relating to the procedures for processing the proposals for extension of joining time of Government servants.

- (1) All Administrative Departments of the Government of Assam will continue to exercise full power to extend joining time subject to the prescribed maximum of 30 (thirty) days as at present.
- (2) In cases of proposals for extension of joining time beyond 30(thirty) days and upto one year i.e. 365 (three hundred sixty five) days, Administrative Departments will take action as per approval/ orders of the Chief Secretary to the Government of Assam after obtaining views in the matter from the Finance Department as done at present.
- (3) Henceforth the cases of proposals for extension of joining time beyond one year i.e., 365 (three hundred sixty five) days need not be brought before the Cabinet. The Administrative Department, on being satisfied, with the approval of the Hon'ble Minister in charge of the Department, may send such cases to the Hon'ble Chief Minister for approval.

This will come into force with immediate effect.

Sd/- S.K. SINHA, IAS.

Principal Secretary to the Govt. Assam,
Finance Department.

Dated, Dispur, the 29th January, 2018.


Memo No. FEG.14/95/40-A,

Copy forwarded for information/ necessary action to:-

1. The Staff Officer to the Chief Secretary to the Government of Assam, Dispur.
2. Political(Cabinet Cell) Department
3. The Additional Secretary/ Commissioner & Secretary/ Secretary, All Departments.
4. All Principal Secretaries of Autonomous Councils, Assam.
5. All Heads of Departments. They are requested to circulate the O.M. among the subordinate offices under their administrative control.

6. Under Secretary to the Government of Assam, Finance (Estt.-B) Department. He is requested to circulate the O.M. among the Sr. F.A.'s/F.A.'s/F&AO's/ other officers under their administrative control.
7. The Accountant General, Assam, Maidamgaon, Beltola, Guwahati- 29.
8. P.P.S. to Hon'ble Chief Minister, Assam
9. P.S. to Hon'ble Minister, Finance, Assam.
10. The Publisher, Assam Government Press, Bamunimaidam, Guwahati-21 for publication of the O.M. in the next issue of the Assam Gazette and supply 1500 copies of the same to this Department.
11. Finance (e-Governance Cell) Department with a request to upload the O.M. in the official web-site immediately.

By order etc.


29/01/2018
Under secretary to the Government of Assam,
Finance (Estt.-A) Department